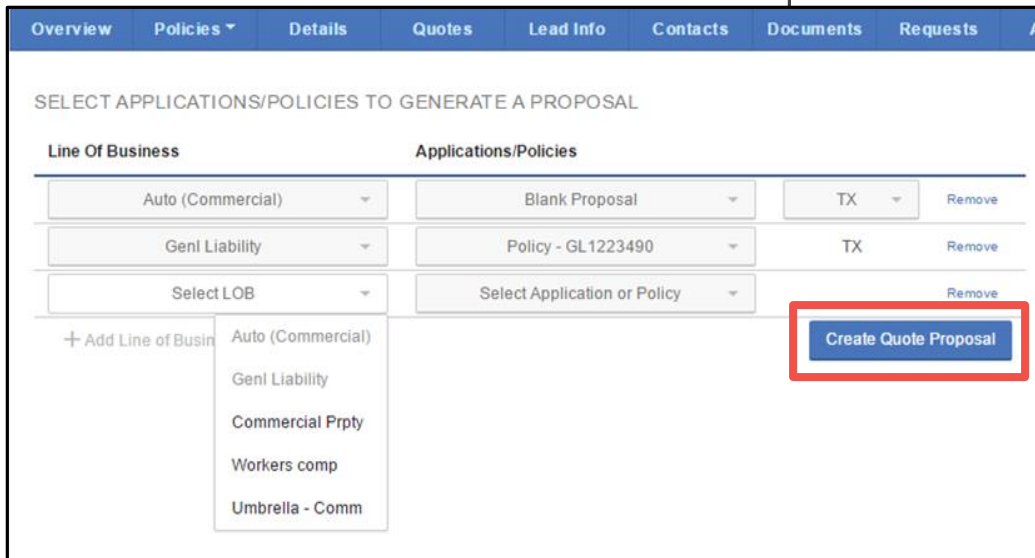
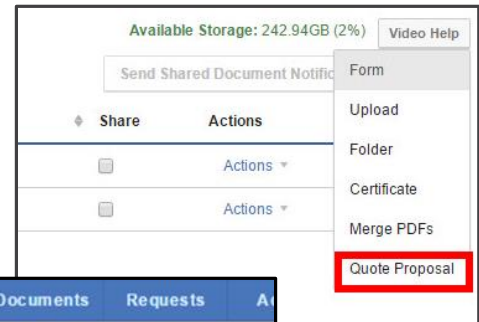


With EZLynx, you can easily generate a Quote Proposal from existing applications and policies, then send to your prospect or customer.

Since there is the option to create a proposal from Applications, [review the EZLynx Applications Guide here](#).

To Create a Quote Proposal

1. Go to an applicant's **Documents** tab.
2. Click the **Add** button, and select **Quote Proposal**.
3. Select a supported **Line of Business** at left.
4. Select from existing **Applications/Policies** at right or choose **Blank Proposal**.
5. Repeat steps 3 & 4 until all LOBs are added.
6. Click **Create Quote Proposal**.



7. Enter **Customer and Document Info** and select a **Document Type** (Word or PDF).
8. Next are a series of tabs – complete the pertinent information on each:
 - a. **Cover Page**
 - Page pre-fills with data from the applicant Details tab.
 - b. **A tab for each line of business**
 - Pages pre-fill with data from the selected applications/policies.
 - c. **Premium Summary & Legal page**
 - On this page, click **Generate Quote Proposal**.
9. Proposal is saved to the Documents tab
10. To view or edit the proposal, click **Actions** and select **Open Editor**. Make any final changes here before printing or emailing to the prospect or customer.
11. To email the proposal, click **Actions** and select **Email**.

Questions? Contact support@ezlynx.com.